

THE CORPORATION OF THE TOWNSHIP OF ENNISKILLEN

TWENTY-FIRST MEETING

MINUTES

DECEMBER 18 2023

A meeting of the Council of the Township of Enniskillen was held on Monday, December 18 2023 at 7:00 pm at the Enniskillen Council Chambers

Present: Kevin Marriott, Mary Lynne McCallum, Wally Van Dun, Judy Krall and Chad Burke

Mayor Marriott chaired the meeting.

Pecuniary Interest

Mayor Marriott requested that each member of Council declare an interest at the appropriate time within the agenda where an interest may exist.

A. Minutes

Moved by Councillor Krall

Seconded by Councillor Van Dun

That the minutes of the meeting of December 4<sup>th</sup> 2023 be adopted as circulated.

Carried.

B. Interviews

Drains: Tenders Gardiner Drain,

Tenders had been received for work to be undertaken on the Gardiner Drain.

Bruce Poland \$22,600.00

BF Environmental \$23,236.44

GM Construction \$24,182.00

JLH Excavating \$24,835.14

H.E. Construction \$25,120.44.

McNally Excavating \$25,990.00

Van Bree Drainage \$26,588.00

Moved by Councillor Krall

Seconded by Councillor McCallum

That the low tender from Bruce Poland be accepted for work on the Gardiner Drain.

Carried.

Drainage Superintendent Report

David Moores reviewed the Drainage Superintendent Report. He noted that three site meetings were planned for the current week.

Mr. Moores noted that contractors were having some issues in obtaining head wall blocks. He noted that he would be approaching a local cement contractor to

discuss the manufacturing of head wall blocks.

Mr. Moore requested that he be given permission to hire a contractor on an hourly basis to clean Durham Creek from Forest Road to Petrolia Line. He reported that the environmental restrictions on the drain would limit brushing to one side of the drain and that only a center clean out of the channel would be possible.

Moved by Councillor Krall

Seconded by Councillor Burke

That the Drainage Superintendent be authorized to hire a contractor on an hourly basis to clean Durham Creek from Forest Road to Petrolia Line.

Carried.

Public Works: Verbal update

The Clerk noted that three internet contractors were keeping staff busy with locates in the last two weeks. It was noted that staff were keeping up with the locates.

Mrs. Poland noted that the annual review of the Drinking Water Quality Management system had taken place.

C. Correspondence for Information

1. Ontario Clean Air Alliance Greater Napanee gas fire power plant
2. Enhancing Access to Justice Act
3. Hydro One Vegetation Maintenance program
4. Ministry of Infrastructure 2024 OCIF allocation
5. Report of the Canadian Association of Fire Chiefs
6. OCIF allocations in Sarnia Lambton
7. Lambton County Emergency Services Master Plan
8. Lambton County Health Unit merger discussions

Moved by Councillor Krall

Seconded by Councillor Van Dun

That correspondence items 1-8 be received and filed.

Carried.

D. Correspondence requiring motions

1. Moore Agricultural Society-grant request

Moved by Councillor Krall

Seconded by Councillor Van Dun

That the grant request from the Moore Agricultural Society be referred to the 2024 budget review.  
Carried.

2. YMCA of Southwestern Ontario-grant request

Moved by Councillor Krall  
Seconded by Councillor Burke  
That the grant request from the YMCA be referred to the 2024 budget considerations.  
Carried.

3. Resolution Clearview Cemetery maintenance

Moved by Councillor Krall  
Seconded by Councillor McCallum  
That the resolution from Clearwater regarding provincial funding of abandoned cemeteries be supported.  
Carried.

4. Resolution Sudbury Clarify Occupational Health and Safety Act

Moved by Councillor Krall  
Seconded by Councillor Van Dun  
That the resolution from Sudbury regarding amendments to the Occupational Health and Safety Act be supported.  
Carried.

5. Lambton Farm Safety-grant request

Moved by Councillor Krall  
Seconded by Councillor Burke  
That the Lambton Farm Safety grant request be referred to the 2024 budget considerations.  
Carried.

6. Lambton 4H Association-grant request

Moved by Councillor Krall  
Seconded by Councillor Van Dun  
That the Lambton 4H Association grant request be referred to the 2024 budget considerations.  
Carried.

## E. Accounts

Moved by Councillor Krall  
Seconded by Councillor Van Dun  
That the accounts be paid as circulated:  
Cheque 18072-18105: \$86,862.71  
Carried.

## F. Other Business

1. Budget to Actual November 30 2023
2. Memo 2024 Insurance Program

The Clerk requested permission to proceed to obtain pricing for insurance from the current broker for renewal in March 2024.

Moved by Councillor Krall  
Seconded by Councillor McCallum  
That the Clerk proceed to obtain pricing for the municipal insurance program.  
Carried.

3. Memo Council and Committee meeting start times

The Clerk noted that a request had been received to change the start time of Council meetings from 7:00 pm to 4:30 pm.  
A discussion took place regarding a starting time of 4:30 or 5 pm.  
The Clerk noted that an amended procedure bylaw had been prepared which would authorize the change in meeting starting time to 4:30 pm.

4. Council meeting dates 2024

Moved by Councillor McCallum  
Seconded by Councillor Burke  
That the following dates be established for meetings in 2024:  
January 15  
February 5 and 20  
March 4 and 18  
April 2 and 15  
May 6 and 21  
June 3 and 17  
July 2 and 15  
August 19  
September 3 and 16  
October 7 and 21  
November 4 and 15

December 2 and 18  
Carried.

5. Memo Depot Operations

The Clerk advised that the operating hours for the waste and recycling depot would need to be altered to comply with the authorizing certificate of approval for the site. The Clerk noted that the change in hours would take place as soon as staff were able to inform the public of the change.

The opening hours would be changed to 8:00 am and the closing time during the week would change to 4 pm.

6. Memo Update to employee benefits 2024

The Clerk noted that the employee manual would require amendment to incorporate changes to the employee health care spending account.

7. Memo Municipal Grass Cutting

The Clerk reported that he had contacted the two people responsible for grass cutting at municipal properties.

Both had requested increases in per cutting fees for 2024.

Moved by Councillor Krall

Seconded by Councillor Van Dun

That Valley Lawn Service be approved to cut grass at a fixed rate for 2024, 2025 and 2026.

And that Rod Phillips be approved to cut grass at Gorman Park for 2024.

Carried.

8. Memo Krall Park washroom project

The Clerk presented an alternative design for a new washroom building at Krall Park. Councilor Krall questioned whether a change could be made in the design to reduce the size of the pavilion.

The Clerk noted that the matter would be reviewed with the funding agency.

9. Lambton Historical Society Membership and Hosting meeting

Moved by Councillor Krall

Seconded by Councillor Burke

That the Lambton Historical Society meeting be held at the Township Council chambers on April 25 2024.

Carried.

10. Memo Oil Springs Fire

The Clerk noted that the Oil Springs Fire Chief had requested an advance payment in January 2024 to cover costs of the department.

Carried.

Moved by Councillor McCallum

Seconded by Councillor Burke

That an advance payment be made to the Oil Springs Fire Department.

Carried.

G. Bylaws

1. Bylaw 74 of 2022 Phillips Drain third reading
2. Bylaw 67 of 2023 Drain Rating Bylaw
3. Bylaw 68 of 2023 Procedural Bylaw Amendment
4. Bylaw 69 of 2023 Confirmation Bylaw
5. Bylaw 70 of 2023 Employee Policy Manual amendment

Moved by Councillor Van Dun

Seconded by Councillor Krall

That first and second reading be given to Bylaws 67, 68, 69 and 70 of 2023.

Carried.

Moved by Councillor Burke

Seconded by Councillor McCallum

That third and final reading be given to Bylaw 74 of 2022 and Bylaws 67, 68, 69 and 70 of 2023.

Carried.

H. Adjournment

Moved by Councillor Krall

Seconded by Councillor Burke

That the meeting be adjourned.

Carried.

---

Mayor

---

Clerk