

THE CORPORATION OF THE TOWNSHIP OF ENNISKILLEN

TWENTY-NINTH MEETING

MINUTES

NOVEMBER 20 2012

A meeting of the Council of the Township of Enniskillen was held on Tuesday November 20 2012 at 7:00 p.m. at the Enniskillen Council Chambers.

Present: Kevin Marriott, John Phair, Mary Lynne McCallum and Kathy O'Hara Wilson

Mayor Marriott chaired the meeting.

Pecuniary Interest

Mayor Marriott requested that each member of Council declare an interest at the appropriate time within the agenda where an interest may exist.

A. Minutes

Moved by Councillor O'Hara Wilson

Seconded by Councillor McCallum

That the minutes of the meeting of November 6 2012 be adopted as circulated.

Carried.

B. Interviews:

Drainage- Tender- McMillan Drain culverts –Wammes

Roads- 2013 Road Capital, 2013 Gravel Tenders, Update on vehicles, snowplow course, Quonset building repairs

The Road Superintendent provided a general review of the 2013 road construction projects. He referred to the drainage work on Marthaville Road from Aberfeldy Line to Oil Springs Line, reconstruction of Shiloh Line from Oil Heritage Road to Tile Yard Road and the placement of asphalt on a portion of Churchill Line.

Chester Meredith questioned why the catch basins were not swept in Oil City. He also reported that the catch basin in front of his house had water flowing into it all year round.

It was noted that the catchbasin were being cleaned in the next week in Oil City and a check would be made of the basin that Mr. Meredith had referenced.

The Road Superintendent reported that the capital budget did not include funds to replace the Fairweather Road Bridge over Black Creek.

The Road Superintendent discussed the amount of gravel to be applied in 2013. He was requested to prepare a tender that would provide quotes for supplying dolomite for all Township roads in 2013.

The Road Superintendent noted that damage had taken place to the Quonset building due to high wind. He noted that repairs had been made to the building. The Road Superintendent was requested to review options for replacement of the building.

Two road staff members had attended a snow training program in Plympton Wyoming.

The Road Superintendent noted that he was obtaining pricing for the replacement of two overhead doors in the shop.

Councillor O'Hara Wilson thanked the Road Superintendent for organizing the erection of the Enniskillen Community Centre sign.

Water- Dawn-Euphemia water agreement, QMS Update, catchbasin cleaning,

A discussion took place concerning a reciprocal agreement with the Township of Dawn Euphemia in regards to providing licensed staff to assist in extra ordinary events. It was noted that the Dawn Euphemia staff would be required to work under the supervision of the Enniskillen staff due to different license requirements.

Moved by Councillor O'Hara Wilson

Seconded by Councillor Phair

That the Township staff be authorized to proceed to finalize an agreement with Dawn Euphemia in regards to the sharing of licensed water staff.

Carried.

Mike Young confirmed that Lloyd's paving would be undertaking catch basin cleaning in the next week.

Mike Young reported that the QMS audit had been undertaken and completed by the outside auditing firm.

C. Correspondence for information

1. AMO Immigration Strategy
2. Ontario Aggregate Resources Corp annual report
3. County of Lambton Council Highlights
4. Christmas for Everyone
5. OGRA Conference Delegation Request Feb 24-27-2013
6. Federation of Canadian Municipalities Nov 2, 9-12
7. Ombudsman Annual Report Closed Municipal Meetings
8. St Clair Region Conservation Authority 2013 Draft Budget

Moved by Councillor Phair  
Seconded by Councillor O'Hara Wilson  
That correspondence items 1-8 be received and filed.  
Carried.

D. Correspondence requiring motions

1. Application for reduction in assessment JN Ventures 3599 Churchill Line removal of barn reduced Ft to \$133,200 from Oct 1-Dec 31-12

Moved by Councillor McCallum  
Seconded by Councillor O'Hara Wilson  
That the recommendation of MPAC be approved reducing the assessment of JN Ventures at 3599 Churchill Line reducing the FT assessment to \$133,200 from October 1- December 31 2012.  
Carried.

E. Accounts

Moved by Councillor McCallum  
Seconded by Councillor O'Hara Wilson  
That the accounts be paid as circulated:  
Cheque: 5310-5339: \$ 46,194.33  
Cheque: 5340-5348: \$ 7,493.19  
Carried.

F. Bylaws

1. Bylaw 75 of 2012 Drain Rating Bylaw
2. Bylaw 76 of 2012 Confirmation Bylaw

Moved by Councillor O'Hara Wilson  
Seconded by Councillor McCallum  
That first and second reading be given to Bylaw 75 and 76 of 2012.  
Carried.

Moved by Councillor Phair  
Seconded by Councillor O'Hara Wilson  
That third and final reading be given to Bylaw 75 and 76 of 2012.  
Carried.

G. Other Business

1. OGRA Conference Feb 23-27-13

The Clerk noted that hotel reservations for 2013 OGRA conference would start on November 27 2013.

2. Memo Council Hiring Policy review

A discussion took place concerning the hiring policy of the Township of Enniskillen. The Clerk noted that additional policy would be required to confirm that accommodations would be made in the hiring process for persons who were disabled.

Councillor O'Hara Wilson requested that the hiring policy be amended to indicate that jobs would be advertised on the municipal website.

Drainage- Tender- McMillan Drain culverts –Wammes

Tenders results for the installation of culverts on the McMillan Drain.

Murray Mills Excavating: \$15,707.00

Van Bree Drainage: \$8,023.00

J & L Henderson: \$6,553.99

McKenzie & Henderson: \$9,266.00

Moved by Councillor McCallum

Seconded by Councillor Phair

That the low tender from J & L Henderson be accepted to replace the culverts on the McMillan Drain.

Carried.

H. Meeting to Consider Garrett Drain 7:30 pm

Present: Anne Garrett, Mr and Mrs. Tuckey and Mr and Mrs Hudson.

Ray Dobbin the Engineer reported that the report had been developed as a result of a petition submitted by the County of Lambton Road department. He noted that the under the provisions of the Drainage Act the petition was valid.

He reported that in 1974 a tile had been installed by local residents along Petrolia Line. He explained that roots had plugged the old tile. He also reported that the tile ran through Hillsdale Cemetery operated by the Town of Petrolia.

The Engineer reviewed the recommended tile installation and the positioning of catch basins. He reported that the tile would be sealed at the joints to keep roots from plugging the tile system.

The Engineer reviewed the assessments for the drain and the allowances.

Mr. Tuckey questioned when the work would start on the drain.

The Engineer noted that the tenders for the construction of the drain would be closed on the night of the Court of Revision. He noted that work would take place during the winter if weather conditions permitted.

The Engineer discussed the location of the drain on the Hudson property and noted that the existing outlet culvert would not be replaced at the present time. However the culvert would form part of the drain.

Mayor Marriott requested whether anyone wanted to remove their name from the petition or add their name to the petition. No changes were made to the petition.

The Engineer noted that the petition was valid.

Mrs. Hudson questioned how many trees would be removed on her property from the construction of the drain. The Engineer noted that a small outlet swale would be constructed on their property. He noted that it would be done to limit the number of trees removed from their property.

Mayor Marriott noted that there were no further questions raised.

Moved by Councillor O'Hara Wilson

Seconded by Councillor McCallum

That first and second reading be given to Bylaw 77 of 2012 a Bylaw to adopt the Garrett Drain report.

Carried.

The Clerk reviewed the appeal process under the Drainage Act to the persons present.

The Engineer noted that the culverts for the McGeachy Drain were to be installed in the current week.

He noted that he would contact the County of Lambton to discuss the replacement of the culvert on the O'Dell Park Drain through Oil Heritage Road.

I. Consideration of the future of the Enniskillen Community Centre 8:00pm

Present: Lloyd and Ilene Hyatt, Geraldine Pembleton, Chester and Colleen Meredith, Eileen Williams.

Mayor Marriott noted that the Council was present to discuss the future of the Enniskillen Community Centre. He noted that the Council had been provided with historical information that had been collected about the Centre.

Lloyd Hyatt commented that the Shiloh Community Center was to be discussed at the same time.

Questions were posed in regards to the reporting on the financial statements concerning the donation made by the Nifty-Fifty group in 2011 and the donations made for a funeral. The Clerk was requested to review the information.

Mayor Marriott noted that he viewed the first two years of operations as a success. He commended those present for the work that had been undertaken at the center during this period of time.

Discussions took place in regards to the external night light, hand railings and accessibility to the site.

A review was made of the number of events that had taken place at the hall since its opening.

A discussion took place in regards to the type of renovations that would be required to the building to address accessibility issues. It was noted that a building permit would be required to make changes in the building. Drawings prepared by an engineer would be required to obtain a building permit.

Ilene Hyatt noted that the Nifty-Fifty group had purchased a used gas range for the kitchen and would be donating money to pay for the electrical and gas services for the building.

Mrs. Hyatt discussed the need to purchase 25 additional chairs for the building.

A discussion took place in regards to making the tenants responsible for removing the garbage from the building after use.

A discussion took place in regards to altering the rental rate to \$50 per usage regardless of the time of year.

A discussion took place in regards to accepting the building deposit in a cash or cheque format.

Moved by Colleen Meredith

Seconded by Councillor O'Hara Wilson

That the rental fee for the Enniskillen Centre be altered to \$50 per usage.

Carried.

Moved by Councillor Phair

Seconded by Councillor O'Hara Wilson

That the cleaning deposit for the hall rental be either \$100 in cash or by cheque.

Carried.

Mayor Marriott noted that he would advertise the sale of the organ on Kijiji.

Moved by Councillor O'Hara Wilson

Seconded by Councillor Phair

That the Enniskillen Community Center be kept open based on the status quo,  
That the future of the Enniskillen Community Centre be reviewed on an annual basis.

Carried.

3. Memo Council Notice Bylaw review

A review was undertaken of the municipal notice bylaw. The Clerk was requested to re-circulate the bylaw with amendments.

4. Memo Council Policies to close Municipal Roads

The Clerk was requested to revise the road closure policies and recirculate for Council review.

5. County of Lambton Proposed Smoke –Free Outdoor Spaces Bylaw

The County of Lambton was seeking the Councils position in regards to a bylaw that would restrict smoking in proximity to outdoor parks.

Moved by Councillor O'Hara Wilson

Seconded Councillor Phair

That the County of Lambton Smoke Free Outdoor Spaces bylaw be received and filed.

Carried.

J. Adjournment

Moved by Councillor O'Hara Wilson

Seconded by Councillor Phair

That the meeting be adjourned.

Carried.

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Mayor

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Clerk