

THE CORPORATION OF THE TOWNSHIP OF ENNISKILLEN

RENTAL AGREEMENT

3086 MAIN STREET

OIL CITY, ONTARIO

TODAY'S DATE _____ EVENT DATE _____

EVENT TIME _____ TYPE OF EVENT _____

GROUP/INDIVIDUAL _____

CONTACT PERSONS _____

HOME PHONE _____ CELL PHONE _____

HALL INFO

ADDRESS—3086 Main Street, Oil City, ON

CAPACITY—60 persons maximum

TERMS OF RENTAL

LIQUOR

There shall be **no liquor** of any kind permitted on the premises

SMOKING

Smoking is **strictly prohibited** in the facility. Anyone violating the by-law could result in charges to the individual and or user group.

INSURANCE

By signing this rental agreement the person is declaring that he or she has a homeowners or tenant's package insurance policy in place that extends liability coverage to the rental of the community centre.

CLEANING

- building must be left in same condition as when rented
- table and chairs to be wiped clean, stacked and put away
- kitchen counter and appliances wiped
- dishes washed, dried and put away
- floors to be swept, wet mopped, and vacuumed
- recycled items to be placed in the provided blue boxes
- garbage to be removed from hall after use
- turn lights OFF
- dish towels will not be supplied

RENTAL FEES

Hall Rental - \$75/event plus damage deposit of \$100.00 Cash or Cheque

ALL FEES DUE WHEN COMPLETING THE RENTAL AGREEMENT

DAMAGE DEPOSIT

The damage deposit is to be paid when completing the rental agreement. The deposit will be refunded within 10 days of the event if the facility is left clean and tidy, no damages have occurred and if no other related expenses are incurred. The damage deposit may be retained by the Township to offset any costs incurred due to the rental.

DAMAGES

The Township reserves the right to evict or restrict individuals or groups that do not demonstrate proper behavior or respect for Township property, from using

the facilities. Applicants shall pay for all damages to the property of the Township arising from the misuse of the facility.

I AGREE TO ACCEPT THE ABOVE TERMS_____

SIGNATURE OF APPLICANT_____

AUTHORIZED TOWNSHIP SIGNATURE_____

DEPOSIT PAID_____Cheque ____ Cash ____

RENTAL FEE PAID_____

DEPOSIT RETURNED_____

COMMENTS